



## **By-Laws of the Minnehaha Archers, Inc.**

### **Article I: Membership meetings**

**Section 1.** The monthly meeting of the membership of this Corporation shall be held each month at a time and place determined by the Board of Directors.

**Section 2.** Special meetings of the membership may be held at any time upon call being regularly made therefore by the President and Secretary, or by a majority of the Directors.

**Section 3.** All meetings of the membership shall be held at the principal office of the Corporation in the county of Minnehaha, State of South Dakota, or at such place as the Directors may direct.

**Section 4.** Notice of each annual election of Directors shall be given by the Secretary by mailing to each member, at his last known place of residence shown by the corporate books or records, a written or printed notice, at least ten days prior to such meeting, which notice shall specify the time and place of holding the same. A like notice shall be given of each special meeting of the membership, which shall also state the object of such meeting and only the matter at hand shall be discussed.

**Section 5.** At any meeting of the membership of this Corporation, twelve (12) members shall constitute a quorum, but the members present at any meeting, although less than a quorum, may adjourn the meeting to some other date.

### **Article II: Directors**

**Section 1.** There shall be nine Directors of this Corporation who shall be elected by the membership at each annual meeting. Four (4) Directors shall serve two (2) year terms, with two (2) of the two (2) year positions to be elected in alternate years. The position of President shall be held over as Director for as many years as his/her successor shall hold office. They shall serve until their successors have been elected. In case of a vacancy occurring in the Board of Directors, the same may if deemed necessary, be filled by appointment by the remaining Directors of some member who shall serve as Director until the next annual election meeting of the members shall be held, and until his successor shall have been elected.

**Section 2.** No person shall be eligible to the office of Director who is not a member of the Corporation or who has not attained the age of twenty-one (21). The resignation of any Director must be made in writing and presented to the Directors.

**Section 3.** The Board of Directors shall meet twelve (12) times annually. Each board meeting shall be held within a reasonable time prior to the regular business meeting with

the time and place for such meeting left to the discretion of the President and said Board of Directors.

**Section 4.** Special meeting of the Board of Directors may be called at any time to be held at the principal office of the Corporation in said County of Minnehaha or other place agreed upon, by the President or Secretary, or by a majority of the Directors.

**Section 5.** At any regular or special meeting of the Board of Directors a majority of the Directors and officers shall constitute a quorum for the transaction of business, but lesser number may adjourn the meeting to another date.

**Section 6.** At each regular monthly meeting of the members, the Board of Directors shall present a general statement of the business of the Corporation for the preceding month, and a Report of the financial conditions of the Corporation.

**Section 7.** The Board of Directors shall have control of all property of the Corporation and shall acquire by purchase, lease, or otherwise, such property as may be necessary for the transaction of the business of the Corporation. Such Board shall have full power and authority to fix the salaries of all officers and employees of the Corporation, make all necessary rules and regulations governing such officers and employees, and for the transaction of all business of the corporation, except as herein specially provided. All nonessential operating expenses over \$200.00 must be submitted to the general membership for approval.

### **Article III: Officers**

**Section 1.** The officers of this Corporation, who are also Directors, shall be a President, Vice-President, a Secretary, and a Treasurer, all of whom shall be nominated by the Board of Directors or from the floor at a regular meeting of said organization and shall be elected by a majority of the members present, and shall hold office for one (1) year and until their successors shall have been elected and qualified, unless sooner removed by a two-thirds vote of the Board of Directors.

**Section 2.** The annual election shall be held at the regular January meeting. Officers and Board members elected at said meeting shall take office at a joint board meeting of all officers and board members both outgoing and incoming, to be held no later than January 31 of that year. Previous officers and board members shall preside at this meeting through the completion of old business at which time new officers and board members shall take their positions.

**Section 3.** To be nominated and elected President, that member would have to have served on the Board of Directors for at least one (1) year within the past five (5) years. Any member of the Corporation shall be eligible for Vice-President, Secretary, and Treasurer if said member is twenty-one (21) years of age and a member in good standing.

**Section 4.** The President shall preside at all meetings of the Corporation and shall have general supervision of its affairs; he/she shall sign all papers necessary to transact and carry on the business of the Corporation, and shall do such other and further acts as may be required by the Board of Directors,

**Section 5.** The Vice-President shall replace the President in case of absence. In the event of the absence of both the President and Vice-President, the Secretary shall assume the office of the President pro-tem and he/she shall appoint an acting Secretary to keep minutes of said meeting. The Secretary shall be present at all meetings of either the membership or Directors and shall keep correct minutes of all proceedings of each meeting in a book kept for that purpose, which minutes shall be signed by him/her and approved by the President. He/she shall have charge of all records, documents and papers belonging to the Corporation, together with the corporate seal, to be kept in the office of the Corporation, and shall deliver the same at the expiration of his/her term of office, to his/her successor, and shall do such other and further acts as pertain to the business of the office or as may be required of him/her by the Board of Directors.

**Section 6.** The Treasurer shall be bonded and have charge of all monies and funds of the Corporation. He/she shall keep correct books for account in such a manner that he/she can at any time when required, report the financial conditions of the Corporation and of all monies received and paid out by him/her during the preceding year, at each regular quarterly meeting of the membership. Authorized signatures for payments shall consist of the Treasurer, President, Vice-President, Past President, or any other Board of Director deemed acceptable by the Board. An annual financial statement shall be presented to the Board of Directors within thirty (30) days after the end of the fiscal year, that being December 31 and shall be published in the first available newsletter.

#### **Article IV: Amendments**

**Section 1.** These By-Laws may be amended at any monthly board meeting, or at any special board meeting called for that purpose by a vote representing two-thirds of the total Board of Directors. These by-laws must be updated annually and posted thirty (30) days prior to the next quarterly membership meeting.

#### **Article V: Voting**

**Section 1.** Any paid member of this Corporation who has attained his/her eighteenth birthday shall be entitled to one vote.

## **Article IV: Membership Classifications**

**Section 1.** Youth – Seventeen (17) years of age and under. Adults – Eighteen (18) years of age and over.

**Section 2.** Membership dues are \$120 for a family, \$100 for an adult, and \$50 for youths. A family consists of a husband and wife and any of their children under eighteen (18) years of age.

**Section 3.** All renewal memberships shall be retroactive to the original date the membership was due unless three (3) months have passed.

## **Article VII: Club Rules**

**Section 1.** You must be a current paid up member of the club to use the facilities.

**Section 2.** No one under the age of sixteen (16) years of age is allowed on either the indoor or outdoor range unless supervised by a parent or an adult member of the club or approved by the Board of Directors. If found in violation of this rule by a board member, the holder of the keycard may lose access to the range. Access may be reinstated by the Board of Directors after appearance before the Board of Directors.

**Section 3.** No alcoholic beverages are to be consumed by anyone either before or while shooting on both the indoor and outdoor ranges.

**Section 4.** As of April 15, 2002 all buildings are smoke free.

**Section 5.** No broadheads are allowed at any time in the indoor range. Broadheads are allowed at the outdoor range only in designated areas.

**Section 6.** The indoor range is open to shooting all hours except during leagues and classes and other non-shooting functions.

**Section 7.** The range is open to public shooting on Wednesday evenings from 6:00 p.m. until 9:00 p.m. This is the “bring your friend” night. Non-members may only shoot at the range only during these hours. Cost of nonmembers to shoot is \$5.00 range fee plus \$.50 target/league fee.

**Section 8.** Members must use their keycard each and every time they come into the building rather than knock on the door and have someone open it for them.

**Section 9.** Under no circumstances should a member loan hi/her keycard to anyone. If found in violation of this rule by a board member, the holder of the keycard shall lose access to the indoor range. Access may only be reinstated by the Board of Directors after appearance before the Board of Directors.

**Section 10.** Practice targets must be purchased at the range for \$.50 a piece. Members are allowed to bring their own targets. You must pull your target when finished shooting.

**Section 11.** No standing on or shooting from the chairs/tables is allowed. Shooting is allowed only from the twenty (20) yard line. No cross shooting is allowed. Any violation of these rules could result in the loss of your membership by the Board of Directors. Membership may only be reinstated by the Board of Directors after violator's appearance before the Board of Directors,

**Section 12.** Do not advance toward the target to pull your arrows until the signal is given or until all archers are finished shooting.

**Section 13.** After you have finished shooting, don't walk off the line if someone next to you is still shooting unless you have their approval to do so.

**Section 14.** Each member is responsible for picking up after themselves, i.e. removing targets, replacing pins in the butts, , throwing away pop cans, sweeping, etc.

**Section 15.** Make sure all lights are turned off and restroom doors propped open when you leave the building at the indoor range. When less than five (5) people are shooting, light only one-half of the range.

**Section 16.** Club property is not to be used for personal use unless approved by the Board of Directors